

Dear Author,

Note –

1. Complete instructions can be better visualized in the pdf file given at following address – <https://drive.google.com/drive/folders/1tZ9sNOl49lVoaN9Wzcc1w2G-rkJtMyT?usp=sharing>
2. Please go through the following information very carefully for the camera-ready submission, registration, and other important details.
3. **Failing to follow the instruction given below may result in the rejection of your camera ready paper.**

Camera-ready paper Submission Guidelines for SCES 2022:

1. It must be ensured that the first author of the paper is a student; otherwise, the paper will not be considered for the conference.
2. The camera-ready paper submission is open until **June 17, 2022**.
3. The authors are requested to check the formatting of the paper prior to the final submission. Your final paper will be checked to verify the format and compliance with the comments of the reviewers. Please note that the similarity index of the final paper should not be above 20% in any case. **The conference technical committee will check for plagiarism, compliance to reviewer comments and format before final acceptance for presentation in conference and subsequent submission for IEEE Xplore. In case, a paper fails to comply with these requirement, it may be rejected at any stage.**

In summary, your Camera-ready paper submission consists of the following **FIVE** documents in a **zipped folder** (on conference email “sces.mnnit@gmail.com”). **It is also required to upload these files under “create camera ready submission” in the author console at MS CMT website.**

- (a) Final manuscript in IEEE double-column format generated from IEEE PDFeXpress® after adding copyright code and header (see guidelines).
Filename = “SCES2022_PaperID_cameraready.pdf”
- (b) Final manuscript with IEEE double-column in MS Word doc/ docx format after adding copyright code and header.
Filename = “SCES2022_PaperID_cameraready.doc”
- (c) Final manuscript (Yellow highlighted reviewer’s comments compliance) in IEEE double-column format after adding copyright code and header (see guidelines).
Filename = “SCES2022_PaperID_Corrections_highlighted.doc”
- (d) A tabulated response sheet complying all reviewers’ comments in PDF format
Filename = “SCES2022_PaperID_ReviewersCompliance.pdf”
- (e) Scanned copy of the student ID card of the first author (*to validate that this is a student’s work*) in jpg/ pdf format
Filename = “SCES2022_PaperID_StudentID.pdf”

The zipped folder shall be sent by one of the authors as follows –

To = “sces.mnnit@gmail.com”
Subject = “SCES2022_PaperID_Camera Ready Submission”
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Note –Reply All button for all future conference & do not forget to mention your paper ID and your contact number.

The steps to finalize the camera-ready version of your paper are as follows:

Step 1: Final Paper Preparation

1. You are requested to revise your manuscript carefully as per the comments of the reviewers and do thorough proofreading of the manuscript failing which the paper may be rejected.
2. Authors need to check their names, affiliations, postal addresses, and email addresses in the paper.
3. Your final paper has to be in the IEEE double-column format strictly, should not exceed maximum of six pages. Please refer to the paper template available on the conference website <<http://www.mnnit.ac.in/sces2022/InstructionsForAuthors.php>>

It is also necessary to follow the instructions specifically as given below: (The final checks are the responsibility of the author).

1. Complete text should be in Times New Roman keeping in mind the starting of each paragraph specifically, right from Abstract to end.
2. Title of the paper in 24 font size regular and should not be bold, italics, etc.
3. Authors name in size 9 regular and should not be preceded by Mr/Mrs/Dr/Prof.etc
4. Author affiliation in size 9 regular.
5. The word Abstract in bold, italic, size 9, but the contents in bold, size 9 (but non-italic).
6. Keywords bold, italic, size 9, separated by comma.
7. Headings small capital (1st letter with shift pressed) size 10 regular and centered, with heading no. (preceding) in roman letters.
8. Subheading in size 10, italic and left justified. Sub-heading no. as A, B, etc.
9. Subsequent levels as 1), 2) etc. check the indent. Further level as a), b) etc. check the indent.
10. Figure no. and captions in size 8 regular. Instead of Figure use Fig. and check the dot and spaces after fig no. It should be justified (^j).
11. Table caption in size 8 regular with table no in roman letters, but no dash / hyphen in between. It should be centered (^e).
12. See that figures and tables are not disturbed / dislocated, like, caption in some column/page and matter in some other.
13. References in size 8 and in the prescribed form like no. and then with tab setting details.
14. In the paper, the last page should have a number of lines in both columns at the same level or differing by at best one line depending upon total lines as even or odd.
15. Finally place the conference identifier line at the end of the first column of the first page like a footnote.
16. Do not write page numbers in your camera ready manuscript.

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In case the authors are employed by the US government, Crown government (UK, Canada, and Australia), or European Union, then please contact conference organizers for correct copyright notice.
- The copyright notice should appear about 1 cm below the left column of the first page of your paper and should be aligned to the left with the same left margin as the column **in Times Roman, Regular, point 10 font size**

- Add the Title of the Conference (**Exactly as shown below** in Times New Roman, font size 10, bold) on the left-top corner of the **first page of your manuscript** (see **Manuscript template available on SCES-2022 website**).

2022 IEEE Students Conference on Engineering and Systems (SCES), July 01-03, 2022, Prayagraj, India

Step 2: IEEEExplore® Compatibility of PDF File

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Please enter the Conference ID **55490X** and create your login, if you are a new user. After login, click on “Create New Title”, Enter your title, then click “Submit File for Checking or Converting”. On the next page, browse and “Choose the file”, then click on “Upload File”. Then, click on “Continue”. After a few minutes, the generated PDF file will be sent to your email and you can also download it from the “Home- Title Status” page of the PDF eXpress website. It may be noted that submitting a paper to IEEE PDFeXpress® is only for generating an IEEE compatible PDF version for your paper.

Step 3: Electronic IEEE Copyright Submission

You need to complete and sign the electronic Copyright Form (eCF) by entering/verifying the details during copyright form submission. An e-mail will be sent to one of the corresponding authors of accepted papers which will provide the authors a link to the online eCF wizard, as well as a unique login name and password to access their own copyright forms. When an author completes the online copyright transfer process and submits the form, he/she will receive an automated confirmation email letting him/her know that the transfer has been completed successfully. A copy of the copyright form needs to be sent along with camera-ready submission as mentioned in Step-1.

The required details shall be communicated to you after the **screening and acceptance** of the final camera ready paper.

Note: Transferring copyright is a necessary requirement for publishing your paper in IEEE Xplore®.

Step 4: Registration

Registration details will be communicated shortly after the **acceptance of the final camera ready paper**.

With thanks & regards,

Organizing Team, SCES-2022